




# Compass 9.2

❄️ **December 13, 2016** ❄️

 EBI will be unavailable from 7pm-10pm **TONIGHT** for required server. maintenance

**Compass will be down during the LITS Maintenance Window (12 hours) starting Saturday December 17th at 6:00pm until Sunday December 18th at 6:00am.**



## SAM Validation Errors

As of Friday, December 9<sup>th</sup>, the system will only do the validation if the amount of the Requisition, PO or invoice is \$25k or greater. **So if your order was less than \$25K, you should be able to place your order now by re-submitting from your cart.** Emory remains in compliance with all federal regulations\* even with this institutional decision to only validate orders and payments which are \$25K or greater.

*If your Requisition, PO or Invoice is **\$25,000 or greater** and you receive an error message:*

**Why did I receive the message?** The error you received indicates that there is an issue between the reference number in Emory's supplier record, as suppliers do not always let us know of changes, or that the supplier has not updated or completed the registration with SAM.

**What Happens Now?** We will forward your supplier issue to our PTP supplier management group and they will contact the supplier and work to clear the SAM issue. This process sometimes requires time as we are dependent on a supplier's action.

*\*Suppliers to be paid with federal funds must have an active System for Award Management (SAM) registration and this is a federal regulation requiring our compliance. Emory Express and/or Compass compares our supplier information against the SAM registry to be sure Emory is in compliance with this regulation.*

Line: 1, Split: 1 - Grant is Federal and the SAM status for Vendor 0000009016 is: UNREGISTERED, which is not valid for Ordering. Please contact Payment Services.

[Close](#)

## SpeedType Reference Field

**Remember:** The **Speed Type Ref** field should not be edited. Edits here will not update the Chartfields. Use the SpeedType field to enter or edit a SpeedType.

This applies to journal entries, expense reports, budget journals, payment requests and all transactions that require a SpeedType.

Enter SpeedType Here. Editable

**Caution:** This is not an entry field. It is for reference only and should not be edited. Editing the SpeedType here **does not update the Chartfields.**

Amount	GL Unit	SpeedType	Monetary Amount	Currency Code	Exchange Rate	Account	Oper Unit	Dept	Fund	Class	Program	Event	PC Des Unit	Project	Activity
100.00	EMUNV		100.00	USD	1.00000000	55505		110015							

Compass Tips & Tricks archive is available on [Compass Upgrade website homepage](#).

