How to Launch a Recorded Classroom Session

There are three requirements to complete a recorded classroom course for credit:

1. View the entire recorded session.
2. Complete the end of course assessment.
3. Complete an end of course survey.

How to View the Recorded Session

1. Using Internet Explorer, click https://elmprod.emory.edu/ and sign into the Emory Learning Management System.

2. From the top menu bar select Main Menu > Self Service > Learning > Search Catalog

3. Click on Learning Plans.
4. Enter the **Code** for the recorded classroom session and **Search**.

   *Compass 9.2 T&E (Heavy Users)  •  260535
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5. Click **Enroll** for the Recorded Classroom Session.

   [*The example below is for TE (Heavy Users) Classroom Recording.*]
6. Click **Enroll**.
7. Click **Submit Enrollment**.

8. Click the **Launch** link at the bottom of the screen.
Launching the End of Course Assessment

1. Return to your ELMS tab and click the My Learning link at the bottom of the screen.
2. Locate your Classroom Recording and Click on the Course Name. [The example below is for TE (Heavy Users) Classroom Recording.]

3. Launch the End of Course Assessment.
4. **Launch** again…

![Launch button](image)

5. After you complete your assessment, **Refresh Your Score**

![Table of Contents](image)

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**Launching the Survey**

1. Return to **Activity Progress**

![Activity Progress](image)
2. **Launch Survey…**

Final Note: It may take 24 hours for your course status to change from **In Progress** to **Complete**.